

MEDICAL EMERGENCIES

POLICY: This office will respond to a patient, visitor or employee medical emergency.

PROCEDURE:

1. Each employee will be aware of the emergency telephone number which is 911 or _____.
2. The person identifying the medical emergency will summon assistance from a physician or other staff member.
3. If indicated, additional persons will be notified via the designated telephone number.
4. The emergency kit (or crash cart) will be brought to the emergency.
5. The involved staff will assist with or administer cardiopulmonary resuscitation (CPR) or other indicated emergency response.
6. The facts dealing with the medical emergency will be documented during the event or as soon as possible following the conclusion of the event.
7. Family member or significant other will be notified of the emergency.
8. At least one CPR trained staff member (other than the physician) will be on duty at all times.

